

Annexure 5

FORMAT PRESCRIBED FOR RECORDING INITIAL ENQUIRY FINDINGS BY ETHICS COMMITTEE

PROTECTED DISCLOSURE	
DATE OF RECEIPT	
Name of the Whistle Blower : Gen ID (if applicable):	Name of the Subject : Gen ID (if applicable) :
Name of the Organisation	Name of the Organisation
INTERNAL RECORDS REFERENCE	
File Reference No. :	Created on :
INITIAL ENQUIRY DETAILS	
Commenced on :	Completed on :
Meetings dates with location:	Attended by :
<i>(use additional sheets, if required)</i>	
INITIAL ENQUIRY FINDINGS	
Detailed description of the findings: <i>(Use additional sheets, if required and attach copies of supporting documents, if any)</i>	
VALIDITY OF PROTECTED DISCLOSURE	
Valid : Yes / No
Concern Exists : Yes / No
Mention reasons:	
DETAILED ENQUIRY	
Detailed enquiry to be initiated : Yes / No.(Give reasons)	
Details of agency appointed for detailed enquiry:	
Date of commencement of detailed enquiry:	
<p>.....</p> <p style="text-align: center;">..... Ethics Committee Members</p> <p>Date: Place :</p>	