



INFORMATION TO SHAREHOLDERS

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED FOR E-VOTING

On account of threat posed by COVID-19 and in terms of MCA Circulars read with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of Companies (Management and Administration) Rules, 2014, the Company will send Postal Ballot Notice in electronic form only to the members whose e-mail address are registered with the Company/ Registrar and Transfer Agents or with the Depository Participant(s). The hard copy of Postal Ballot Notice along with Postal Ballot Forms and pre-paid business envelope will not be sent to the Members for this Postal Ballot.

Members are hereby informed that the Company has engaged Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means i.e. remote e-voting. For detailed instructions for voting through electronic means, members / shareholders are requested to go through the Postal Ballot Notice.

Members can register / update their e-mail address by sending the following documents by e-mail to investorservices@ranegroup.com for e-voting:

- ❖ Signed request letter mentioning your name, folio number / Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), complete address and email address to be registered
- ❖ In case of Physical shareholders, scanned copy of the share certificate (front and back)
- ❖ In case of Demat shareholders, Client master or copy of Consolidated Account statement. Demat shareholders can alternatively update their email id through their Depository Participants (DP).
- ❖ PAN (self attested scanned copy of PAN card)
- ❖ AADHAR (self attested scanned copy of Aadhar Card)